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## Skills Club Year-End Report

Coach Name: \_\_\_\_\_

Skills Club: \_\_\_\_\_

School/Community: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Skills Club Information

Number of sessions: \_\_\_\_\_ Amount of time per session: \_\_\_\_\_

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Number of registered participants: \_\_\_\_\_

Average number of participants per session: \_\_\_\_\_

Number of participants who competed in a Regional Skills competition: \_\_\_\_\_

Number of participants who competed in the Territorial Skills Competition: \_\_\_\_\_

Competition medals or other awards/recognition earned by participants through their Skills Club activities (please specify participant name and award received; if more space is needed, please attach extra pages):

- 1.
- 2.
- 3.
- 4.
- 5.

Brief description of projects completed with participants: \_\_\_\_\_

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Were any of the products/services created through the Skills Club sold or donated to individuals or groups in the community? If yes, please provide details including amount of revenue generated and how it was used. \_\_\_\_\_

P.O. Box 1403 Yellowknife, NT X1A 2P1  
Tel: (867) 873-8743 Fax: (867) 988-3727  
E-mail: [info@skillscanadanwt.org](mailto:info@skillscanadanwt.org) / Web: [www.skillscanadanwt.org](http://www.skillscanadanwt.org)  
Facebook: Skills Canada NWT / Twitter: @skillsnt



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Were there any safety issues or injuries that occurred during the Skills Club activities? If yes, please provide details and describe how they might be prevented in future.

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What impact (if any) did you observe on Skills Club participants and/or your school and/or your community as a result of the Skills Club? Please provide details, especially for any significant positive or negative impacts.

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Please provide a current inventory of tools/equipment purchased by Skills Canada NWT for the Skills Club including inventory ID tag numbers if applicable.

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Do you have any recommendations for Skills Canada regarding Skills Clubs?

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Documents to be provided to Skills Canada NWT by the last day of February:

- Summary of Skills Club attendance
- Participant registration forms

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Facebook: Skills Canada NWT / Twitter: @skillsnt

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- Receipts/invoices for any agreed expenses that need to be reimbursed (expenses incurred by March 31 should be submitted by early April at the latest)
- Photos of participants engaged in Skills Club activities
- Participant evaluations
- Final report (this document)